

AZIM PREMJI UNIVERSITY, RANCHI

STATUTES 2026

Statutes of the Azim Premji University, Ranchi

Established under the provisions of 'The Jharkhand Private Universities Act,
2024' (Jharkhand Act, 11/2024)

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AZIM PREMJI UNIVERSITY STATUTES

Preamble

In exercise of the powers conferred under 31 of The Jharkhand Private University Act, 2024, the Board of Management of Azim Premji University, Ranchi, hereby makes the following Statute for the efficient functioning of the University and matters connected with or incidental thereto.

Chapter I - GENERAL

1. Short Title, Extent and Commencement

- (a) These statutes shall be called the Statues of the Azim Premji University, Ranchi
- (b) These Statutes are made as per provisions of the Section 31 of the Act and provides for some of the items in subsections (a) to (p) of Section 31(2).
- (c) They shall come into force on such date as Governing Body may notify.

2. Registered Office

The registered office of Azim Premji University, Ranchi shall be Plot No. 2387 & 2532, Mauja-Itki Thakurgaon, Block-Itki, Ranchi, Jharkhand – 835301. The registered office of the Sponsoring Body is at #134, Doddakannelli, Next to Wipro Corporate Office, Sarjapur Road, Bangalore 560 035.

3. Definitions

- (a) In these Statutes, unless the context otherwise requires:
 - i. “Act” means Jharkhand Private University Act, 2024
 - ii. “Section” means a section of the above Act.
 - iii. “University” means Azim Premji University, Ranchi
- (b) Words and expressions used but not defined in these Statutes shall have the meanings assigned to them in the Act.

Chapter II-THE SPONSORING BODY

- 1. The Sponsoring Body of the University shall be Azim Premji Foundation for Development.
- 2. The Sponsoring Body shall have such powers and functions as prescribed under the Act.
- 3. The Sponsoring Body shall act through its Chairman or any person (s) nominated by him.

Chapter III- OFFICERS OF THE UNIVERSITY **(Section 16 -23 of the Act)**

1. The Visitor

[Refer Section 16 of the Act]

- (a) The Visitor of the University shall be the Governor of the State of Jharkhand.
- (b) The Visitor, when present shall preside at the convocation of the University for conferring degrees and diplomas.
- (c) The Visitor shall have such other powers and functions as prescribed under the section 16(3) of the Act.

2. The Chancellor

[Refer Section 17 of the Act]

- (a) The Chancellor shall be appointed by the Sponsoring Body for a period of 3 years with the approval of the Visitor. Provided that, for establishing the Private University and making it functional, the Sponsoring Body shall appoint the Chancellor for a minimum period of one year but not exceeding 3 years.
- (b) The Chancellor will be the Chairperson of the Governing Body and also the Head of the University.
- (c) The Chancellor shall preside over the meetings of the Governing Body and shall, when the Visitor is not present, preside over convocation of the Private University for conferring degrees, diplomas or other academic distinctions.
- (d) The Chancellor shall have such powers as may be conferred on her/him under Section 17(4) of the Act.

3. The Vice-Chancellor

[Refer Section 18 of the Act]

- (a) The Vice-Chancellor shall be appointed by the Visitor from the panel recommended by the Search Committee constituted by the sponsoring body for the purpose.
- (b) The Vice-Chancellor shall hold office for a term of four years: Provided that, a Vice-Chancellor shall continue to hold the office even after expiry of his term till a new Vice-Chancellor joins. However, in any case, this period shall not exceed 6 months unless the Vice-Chancellor is reappointed for another term.
- (c) The Vice-Chancellor shall be the principal executive and academic officer of the Private University and shall exercise general superintendence and control over the affairs of the Private University

and shall execute the decisions of various authorities of the Private University.

- (d) In case the position of the Vice-Chancellor is absent or vacant, the Pro Vice-Chancellor shall execute the functions of the Vice-Chancellor.
- (e) The Vice-Chancellor shall preside at the convocation of the Private University in the absence of the Visitor and the Chancellor.

4. Pro-Vice Chancellor

[Refer Section 23 of the Act]

- (a) The Pro Vice Chancellor may be appointed by the Chancellor in the manner provided for under section 23 of the Act.
- (b) In the absence of the Vice Chancellor, the Pro Vice Chancellor shall assume the academic and executive responsibilities on all matters pertaining to the functions of the University.
- (c) Such responsibilities will be valid for a period of one year or till the Vice Chancellor is appointed; whichever earlier
- (d) The actions taken by the Pro Vice Chancellor in furtherance of her/ his functions shall be subject to the approval of the Chancellor.
- (e) The terms and conditions of employment of the Pro Vice Chancellor shall be those contained in the contract of employment.
- (f) The Pro-Vice Chancellor shall act as the Chairperson of the authorities, bodies and committees, in the absence of the Vice Chancellor.

5. Registrar

[Refer Section 19 of the Act]

- (a) The First Registrar will be appointed by the Sponsoring Body as per Section 19(1) of the Act.

- (b) All contracts shall be signed, and all documents and records shall be authenticated by the Registrar on behalf of the University.
- (c) The Registrar shall be the Member-Secretary of the Governing Body, Board of Management and Academic Council but he/ she shall not have a right to vote.
- (d) The Registrar shall be the principal operations officer of the University and shall be appointed by the Governing Body on the recommendation of the experts committee consisting of the Vice Chancellor, President of the University and one Director.
- (e) The terms and conditions of employment of the Registrar shall be those contained in the contract of employment.
- (f) When the office of the Registrar is vacant or when the Registrar is, by reason of illness, absence or any other cause, unable to perform the duties of his/her office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose with the concurrence of the Chancellor.
- (g) It shall be the duty of the Registrar to-
 - (i) To be the custodian of the records, the common seal and such other property of the University as the Governing Body, Board of Management and the Academic Council shall commit to his/her charge.
 - (ii) To issue all notices convening meetings of the Governing Body, Board of Management, and the Academic Council, and of any Committees appointed by those authorities.
 - (iii) To keep the minutes of all the meetings of the Governing Body, Board of Management, and the Academic Council, and of any Committees appointed by authorities of the University.
 - (iv) To conduct the official correspondence with members of the Governing Body, Board of Management, the Academic Council, and of any other boards/Committees appointed by those authorities.

- (v) To represent the University in suits or proceedings by or against the University, sign powers of attorney and verify pleadings or depute his/her representative for the purpose.
- (vi) To perform such other duties as may be specified by the Governing Body, Board of Management and Academic Council or the Chancellor and the Vice-Chancellor
- (h) If at any time upon representation made or otherwise, and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the Registrar is not in the interest of the Private University, the Vice-Chancellor may request the Chancellor, in writing stating the reasons therein, for the removal of the Registrar: Provided that before taking an action under this sub-section, the Registrar shall be given an opportunity of being heard.
- (i) There shall be provision for appointment of Additional Registrars/Joint Registrar/Deputy Registrars and Asst. Registrars to assist the Registrar as may be decided by the Vice-Chancellor with the concurrence of the Chancellor.

6. Deans and Directors

[Refer Section 20 of the Act]

- (a) Deans / Directors shall be appointed for each school / department in such manner and shall exercise such powers and perform such duties as may be prescribed.
- (b) Depending upon the organization structure in existence, the University may appoint one or more Directors or Deans or official/s of similar standing, in the manners provided for under the Act and these Statutes
- (c) Subject to the provisions of the Act, the decisions of the Authorities and any instructions of the Chancellor or Vice-Chancellor / Pro Vice Chancellor, these officials shall have all powers necessary to perform

his/her duties in all matters pertaining to the academic management of the University.

7. Chief Finance and Accounts Officer

[Refer Section 21 of the Act]

- (a) The appointment of the Chief Finance and Accounts Officer shall be made by the Chancellor as provided for under Section 20(1) of the Act.
- (b) Subject to the provisions of the Act, the decisions of the Authorities and any instructions of the Chancellor or Vice-Chancellor, the Chief Finance and Accounts Officer shall have all powers necessary to perform her/his duties in all matters pertaining to the finances of the University.
- (c) The terms and conditions of employment of the Chief Finance and Accounts Officer shall be those contained in the contract of employment
- (d) The Chief Finance and Accounts Officer shall hold office until further notice by the Chancellor.
- (e) When the office of the Chief Finance and Accounts Officer is vacant or when the Chief Finance and Accounts Officer is, by reason of illness, absence or any other cause, unable to perform the duties of his/her office, the duties of the office shall be performed by such person as the Chancellor may appoint for the purpose.

8. Controller of Examinations

[Refer Section 22 of the Act]

- (a) The Registrar of the University shall be the Controller of Examinations.
- (b) The Registrar shall be responsible for ensuring that
 - (i) All assessments and grading processes are conducted in a timely manner
 - (ii) Grades are published within the prescribed timelines as stated in the University's framework, and

- (iii) All grades and transcripts are duly uploaded to the National Academic Depository (NAD) portal.

9. Other Officers

[Refer Section 23 of the Act]

The Vice-Chancellor, with the concurrence of the Chancellor, shall appoint other officers with suitable designations for Schools / Centres / Departments / Functions / other specialized offices of the University to provide effective functional leadership/expertise in respective fields.

- (a) The academic or non-academic persons working in the University may also be eligible for appointment.
- (b) The emoluments and other terms and conditions of service of the officers so appointed shall be those contained in the contract of employment.
- (c) When such officers by reason of illness, absence or any other cause, are unable to perform the duties of their office, the duties of the office shall be performed by such persons as decided by the Vice-Chancellor.

Chapter IV- AUTHORITIES OF THE UNIVERSITY **(Section 25 - 30 of the Act)**

1. The Governing Body

[Refer Section 25 of the Act]

- (a) The Governing Body shall be the principal governing and policy making body of the University.
- (b) The Governing Body shall be constituted by the Chancellor in accordance with Section 25(1) of the Act
- (c) Provided that, the Governing Body shall be reconstituted once every three years. Provided further that, the Chancellor may, under extenuating

circumstances, if he/she deems fit, reconstitute the Governing Body before the expiry of its term.

- (d) The term of the nominated members of the Governing Body shall be three years, and no nominated member shall hold office for more than two consecutive terms.
- (e) The Chancellor shall be the ex-officio chairman of the Governing Body.
- (f) The Governing Body shall have all such necessary powers to carry out the functions of being the Principal Governing and Policy Making Body of the University.
- (g) The Governing Body shall meet as and when necessary, but at least three times in a calendar year.
- (h) The quorum for meeting of the governing body shall be five members.
- (i) The Registrar shall be a non-voting attendee at all meetings of the Governing Body
- (j) The Governing Body shall be the principal authority of the University and all movable and immovable property of the University shall vest in the Governing Body and it shall have the following powers: -
 - (i) to provide general superintendence and directions and to control functioning of the Private University by using all such powers as are provided by this Act or the Statutes, Ordinances or Regulations made thereunder.
 - (ii) to review the decisions of other authorities of the private university, in case they are not in conformity with the provisions of the Act, or the Statutes, Ordinances or regulations made thereunder.
 - (iii) to approve the budget and annual report of the University
 - (iv) to lay down the policies to be followed by the University.
 - (v) to recommend to the Sponsoring Body the liquidation of the University, if a situation arises when the functioning of the University is not possible; and such other powers as may be prescribed by the Statutes.

2. The Board of Management

[Refer Section 26 of the Act]

- (a) The Board of Management shall be the principal executive body of the University.
- (b) The Vice-Chancellor is the Ex-officio Chairperson of the Board of Management.
- (c) The Board of Management shall be constituted in accordance with the provisions of Section 26(1) of the Act.

Provided that, the Board of Management shall be reconstituted once every three years and no nominated member of the Board of Management shall hold office for more than two consecutive terms.

Provided further that, the Vice-Chancellor may, under extenuating circumstances, reconstitute the Board of Management before the expiry of its term.

- (d) The Board of Management shall meet at least once in every two months.
- (e) The quorum for the meeting of Board of Management shall be five members.
- (f) The Vice-Chancellor from time to time may invite members (both faculty and administrative) of the University to attend meetings of the Board of Management.
- (g) The Board of Management shall have all powers necessary to carry out the functions of being the principal executive body of the University. These includes all matters pertaining to the functioning of the University, both Academic and Administrative. For example, new programs to be introduced including but not limited to doctoral, masters or undergraduate programs and specializations therein, procedure for admission of students to the programs, the number of students to be admitted in any particular year, academic instructor guidelines etc.
- (h) The Board of Management shall receive the minutes of the proceedings of the Academic Council and shall be consulted in all academic matters that

have bearing on the administration and management of the University. Further, the Registrar shall facilitate the process of consultation with the Academic Council for the purposes of this clause.

3. The Academic Council

[Refer Section 27 of the Act]

- (a) The Academic Council shall be the principal academic body of the University.
 - (b) The Academic Council shall consist of the following members.
 - (i) The Vice-Chancellor – Chairperson
 - (ii) The Pro Vice-Chancellor - Member
 - (iii) The Registrar – Member Secretary
 - (iv) Faculty members nominated by the Vice-Chancellor – Member/s.
 - (v) Such other members as may be nominated by the Vice-Chancellor – Member/s.
 - (c) The Vice-Chancellor, as the Chairperson, shall preside over the meetings of the Academic Council and in his absence, any other person nominated by the Chancellor shall preside over the meeting.
 - (d) The Registrar shall be the Member-Secretary of the Academic Council and in the absence of the Registrar, any other person authorized by the Vice-Chancellor shall act as the Member-Secretary.
 - (e) The Academic Council shall be constituted by the Vice-Chancellor in accordance with the provisions of the Act.
- Provided that the Academic Council shall be reconstituted once every two years
- Provided further that, the Vice-Chancellor may, under extenuating circumstances, reconstitute the Academic Council before the expiry of its term.
- (f) The Academic Council shall meet at least two times in an academic year.

- (g) Four members of the Academic Council including the Chairperson shall form the quorum at a meeting. Provided that no quorum shall be required for adjourned meetings
- (h) The Academic Council shall have all powers necessary to carry out the functions of being the Principal Academic Body of the University
- (i) The Academic Council shall consult with the Board of Management on any such matters which will have a direct impact on administration and management of the University before deciding upon the same. Further, the Registrar shall facilitate the process of consultation with the Board of Management for the purpose of this clause.

4. The Finance Committee

[Refer Section 28 of the Act]

- (a) The Finance Committee shall be the principal financial body' of the University to take care of financial matters and shall, subject to the provisions of this Act, Rules, Statutes, co-ordinate and exercise general supervision of the financial matters of the University.
- (b) The Finance Committee shall consist of the following persons, namely:
 - (i) The Chancellor or her/his nominee – Chairperson
 - (ii) The Vice-Chancellor – Member
 - (iii) The Registrar – Member
 - (iv) Chief Finance and Accounts Officer – Member Secretary
 - (v) Two nominees of the Sponsoring Body – Members
- (c) The tenure of the members of the Finance Committee shall be for a period of three years.
- (d) The Finance Committee shall meet at least once in each financial year.
- (e) Four (4) members of the Finance Committee shall constitute the quorum at the meetings provided that Chief Finance and Accounts Officer has to be amongst the present members

5. The Planning Board

[Refer Section 29 of the Act]

- (a) The Planning Board shall be the principal planning body of the University and shall ensure that the infrastructure and academic support system meets the norms prescribed by the regulatory bodies.
- (b) The Planning Board shall consist of the following members, namely:
 - (i) Vice-Chancellor - Chairperson
 - (ii) Pro Vice-Chancellor - Member
 - (iii) Registrar – Member Secretary
 - (iv) Head of campus operations - Member
 - (v) Such other members as may be nominated by the Vice-Chancellor – Member/s
- (c) The term of the members of the Planning Board shall be for a period of 3 years and shall be eligible for reappointment.
- (d) The Planning Board shall meet as and when necessary to discuss key infrastructure and academic support matters.

6. Other committees

[Refer Section 30 of the Act]

- (a) The Vice Chancellor or her/ his nominees shall have the power to appoint committees as may be required for the most effective fulfilment of the objectives and goals of the University. These could be, including but not limited to, committees for Board of faculties, admission committee, examination committee and committees set up for administrative priorities of the university.
- (b) Subject to the provisions of the Act, the Statutes, the terms of reference and any other instructions of the Chancellor or the Vice Chancellor, the committees so appointed shall exercise their powers and functions within the delegated authority.

- (c) If he/she deems fit, the Vice Chancellor shall have the power to reconstitute such committee
- (d) Such committees shall be automatically dissolved on completion of their tenure or by an express order of dissolution by the Vice Chancellor

Chapter V- TEACHING & NON-TEACHING STAFF

1. Teaching Staff

- (a) Given the explicit social purpose of the University, the teaching staff shall have a combination of relevant academic credentials and field work experience, along with commitment to work on the multitude of social concerns.
- (b) Depending on the nature of the teaching position, advertisements may be placed on the University website or in domain specific publications, journals, or other modes of communication may be used, including referrals.
- (c) Depending on the role/seniority/other specialized requirements, the selection process may involve teaching and research talks/written exams/group presentations/ demonstration classes/personnel interviews and any other selection mechanism.
- (d) Successful applicants shall be made a formal offer in line with the University policy.
- (e) The terms of service conditions of the teaching staff shall be as prescribed in their appointment letters.

As per clause 4 of the Act, at least seventy-five per cent of the regular teachers in each department/discipline shall be regular employees of the University.

2. Non-Teaching Staff

- (a) The University shall appoint such number of non-teaching staff as is required to effectively run the operations of the University.

- (b) Depending on the role/seniority/ other specialized requirements, the selection process may involve written exams/ group presentations/ demonstration classes/ personnel interviews and any other mechanisms as required.
- (c) The terms of service conditions of the non-teaching staff shall be as prescribed in their offer letters.

As per clause 4 of the Act, the University shall make provisions for reservation of non-teaching posts in the university for the persons domiciled in the State of Jharkhand to the extent of at least seventy-five percent of the total number of non-teaching posts of the University. Provided further that if adequate number of candidates are not available, the seats so reserved shall be filled by candidates from the general pool.

Chapter VI- ADMISSION, FEE AND WAIVERS

[Refer Section 14 of the Act]

1. Admission Policy

- (a) Given the explicit social purpose, the University will strive to reach out to students from socially disadvantaged backgrounds based on various socio economic aspects like parental education, occupation, caste, gender, state of origin. The socio-economic status of the student shall also form the basis for planned academic and other forms of student support as well.
- (b) The admission process may include written tests/interviews/test scores from standard written tests conducted by government/non-government institutions. Students from disadvantaged backgrounds/with disabilities of different nature from the State of Jharkhand may be eligible for concessions in the admission process.
- (c) `All information regarding programme structure, curriculum, fee, faculty, scholarships, other pertinent items relating to admissions shall be displayed on the website.

- (d) Extensive communication shall be carried out through the University website, social media, publications in key media, education portals etc. during the admissions cycle.
- (e) Conditions for admissions will be as prescribed in the admission offer letter and other policy documents pertaining to the University code of conduct/residential rules etc.

2. Fee Regulation

- (a) The University shall have the complete freedom to fix the tuition, hostel, mess and other associated fees for its various programmes.
- (b) The University shall submit the tuition fee to the Governing Body for approval
- (c) The Governing Body shall consider the tuition fee structure proposed by the University and approve the same if it is satisfied that the proposed tuition fee is sufficient for generating resources for meeting the recurring expenditure of the University, the savings required for the further development of the University and is not unreasonably excessive on the basis of the net tuition fee collected from students (i.e., net of scholarships and fee waivers)
- (d) Through a combination fees and fee waivers/scholarships, the University will strive to make high quality higher education accessible to students from economically weaker sections.
- (e) The processing fees for applications, tuition fees for various programmes of the University shall be prescribed by the University and published on the University website.
- (f) The University where applicable shall also prescribe from time to time, other charges such as, hostel, mess, usage charges for services such as laundry, printing, library, transport, issuance of copies of certificates, alumni registration etc.

3. Fee waivers / Scholarships

- (a) Given the philanthropic nature, the University expects to admit a significant number of students from disadvantaged backgrounds to join the University. To enable this, University may offer fee waivers / scholarships and other means of financial support based on the family income of the student. Other special criteria like disabilities, medical issues in family, students with work experience etc. shall also be applied on a case-to-case basis so as to accommodate and provide students access to higher education opportunities.
- (b) The University shall offer scholarships/fee waivers to the students from economically and socially backward families to the extent of at least 5% of the total students enrolled in any cohort.

Chapter VII- ACADEMIC COLLABORATIONS

1. Collaboration with Indian and foreign Universities

The University may have collaborations with Indian and Foreign Universities/Institutions, Industry, Non-Governmental Organizations, professional bodies on the following:

- (i) Emerging knowledge areas
- (ii) The best educational practices
- (iii) Academic programmes
- (iv) Technology relevance in academic delivery
- (v) On any other innovative areas/practices
- (vi) Industry designed curriculum for the programmes and delivery
- (vii) Any other as may be determined from time to time.

Chapter VIII- UNIVERSITY FUNDS (Section 46 to 48 of the Act)

1. Permanent Endowment Fund

[Section 46 of the Act]

- (a) The University shall establish and utilise the Permanent Endowment Fund in the manner prescribed under Section 4(2) & Section 46 of the Act.
- (b) Income from the Permanent Endowment Fund may be utilized for development of infrastructure of the University but shall not be utilized for recurring expenditure of the University.

2. General Fund

[Section 47 of the Act]

- (a) The University shall establish a General Fund in the manner prescribed under Section 47 of the Act.
- (b) The manner of utilization of the General Fund shall be in the manner prescribed under Section 47 of the Act.

3. Development Fund

[Section 48 of the Act]

- (c) The University shall establish and utilise a Development Fund in the manner prescribed under Section 48 of the Act.
- (d) Income from the Development Fund may be utilized for development of infrastructure at the University.

Chapter IX- ANNUAL REPORT, ANNUAL ACCOUNTS & AUDIT

1. Annual Report

[Refer Section 35 of the Act]

- (a) The Annual Report of the University shall be prepared under the directions of the Board of Management and shall be submitted to the Governing Body.

- (b) Post approval from the Governing Body, the Board of Management shall upload the annual report on its official website.

Copies of the Annual Report shall be presented to the Visitor and the Regulatory Commission by December 31 of each year.

2. Annual Accounts and Audit

[Refer Section 36 of the Act]

- (a) The Governing Body shall appoint a qualified firm of Chartered Accountants to undertake the statutory audit of the accounts of the University.
- (b) The annual accounts including balance sheet of the University shall be prepared under the directions of the Board of Management and the annual accounts shall be audited by an external, experienced and qualified firm of Chartered Accountant eligible for conducting audit as per the provisions of the Chartered Accountant Act, 1949 (Central Act XXXVIII of 1949) at least once every year.
- (c) A copy of the annual accounts together with the audit report shall be submitted to the Governing Body for their approval.

Chapter X- MISCELLANEOUS

1. Resolution of Disputes

[Refer Section 59 of the Act]

- (a) All disputes arising as a result of the provisions made in this Act shall be settled by a Court of law in the State of Jharkhand.

2. Power to amend statutes

[Refer Section 31(3) of the Act]

The Board of Management may, from time to time, make statutes and amend or repeal the statutes with the approval by the Governing Body and a copy of the statutes shall be sent to the Government for information.

3. Delegation of Powers

Subject to the provisions of the Act and the Statutes, any Officer or Authority of the University may delegate in writing, her/ his or its powers to any other Officer or Authority or person under her/ his or its respective control and subject to the condition that overall responsibility for the exercise of the powers so delegated shall continue to vest in the Officer or Authority delegating such powers.

4. Residuary Powers

In the event of the University being required to exercise any such powers or perform any such functions not falling within the purview of the Act, these Statutes, Rules, Regulations, Guidelines or Policies of the University; the Vice-Chancellor shall exercise such aforesaid powers and perform such aforesaid functions upon consultation with the Board of Management.

5. Disqualification of Members

- (a) If the individual member is convicted in a court of law for acts of moral turpitude
- (b) If a member of any Board/Council/Committee becomes a person of an unsound mind or insolvent temporarily or permanently, for any reason whatsoever, such member shall be disqualified from membership on the Board/Council/Committee.
- (c) The Chairman of a Board/Council/Committee may by notification disqualify a member of such Board/Council/Committee if he/she finds that the member has behaved in manner which is/will prove to be detrimental to the interests of the University.

6. General principles for the interpretation of statutes

- (a) This Statute shall receive such fair, large and liberal construction and interpretation as will best ensure the attainment of the object of the Statute according to its true intent, meaning and spirit.
- (b) In this Statute, unless the context otherwise requires:
 - (i) Where any word or expression is defined in this Statute, such definition shall extend to the grammatical variations and cognate expressions of such word or expression.
 - (ii) Words and expressions importing the masculine gender include the feminine and neuter genders.
 - (iii) Words and expressions in the singular include the plural and words and expressions in the plural include the singular
 - (iv) References to any Officer, authority, body, committee or board include his, her or its nominee.
 - (v) Where any part of these statutes confers power to make any subsidiary legislation, expressions used in the subsidiary, legislation shall have the same meaning as in the Statute conferring the power, and any reference in such subsidiary legislation to "the Statute" shall be construed as a reference to the Statute conferring the power to make such subsidiary legislation.
 - (vi) Where in subsidiary legislation there is a reference to a section or other provision by number letter or combination of number and letter and not in conjunction with the title or short title of other subsidiary, legislation or a Statute, the reference shall be construed as a reference to the section or other provision of that number, letter or combination in the subsidiary legislation in which the reference occurs.
 - (vii) Where in subsidiary legislation there is a reference to a subsection or other subdivision of a provision by' number. letter or combination of number and letter, and not in conjunction with the number of any

other section or provision of that subsidiary legislation or any other subsidiary legislation, the reference shall be construed as a reference to the sub-section or other sub-division of a provision of that number, letter or combination in the section or other provision in which the reference occurs.

- (c) Where any part of these statutes confers any power or imposes any duty, then the power may be exercised, and the duty shall be performed from time to time as the occasion requires.
- (d) Where any part of these statutes confers any power or imposes any duty on the holder of any office as such, then the power may be exercised, and the duty shall be performed by the holder for the time being of that office.