



Checklist of documents to be submitted at the time of interview to support the financial assistance application.

| Scholarship – Mandatory Documents (The documents should pertain to the earning member in the family: | |
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| Income Tax Payers (Salaried/Self-employed) | Non Income Tax Payers |
| <input type="checkbox"/> Three year IT returns (Current + past two years: FY 2017-18 2016-17, and 2015-16); AND <input type="checkbox"/> Bank pass book showing the salary credited with last one year entries updated as on February 15, 2019 | <input type="checkbox"/> Income certificate issued by the appropriate Government authority (Issued not earlier than October, 2018); AND <input type="checkbox"/> Bank pass book with last one year entries updated as on February 15, 2019 |
| <p>Additional documents wherever applicable: (These documents would help the verification process) Please tick the appropriate one, if provided by the applicant.</p> <input type="checkbox"/> Latest salary slip of salaried members of family (father/ mother / guardian / spouse as applicable) <input type="checkbox"/> Pension Order / Bank statement showing pension amount credited <input type="checkbox"/> Form 16 issued by employer of salaried members of family (parents / guardian / spouse as applicable) <input type="checkbox"/> If self-employed, audited Profit & Loss Account statements for last 3 years. <input type="checkbox"/> Proof of scholarship awarded for prior study (Certificate, letter, etc.) <input type="checkbox"/> Siblings' education fees receipts <input type="checkbox"/> Documents pertaining to loans taken (House loan, agricultural loan, education loan etc) <input type="checkbox"/> Proof of major medical expenses incurred in last two years for the family members, if any. <input type="checkbox"/> BPL /Ration Card where applicable <input type="checkbox"/> Others, please specify: _____ | |
| <p>Mandatory Documents: The following documents pertain to the applicant:</p> <input type="checkbox"/> Work experience certificates from all previous employers indicating date of joining and relieving date. <input type="checkbox"/> Latest salary slip | |

Candidates are advised to keep the documents ready, to be able to submit them during the admission interviews. Delay in submission of documents will result in cancellation of application for financial assistance. The University will do an independent validation and conduct background verification to ensure that the scholarships are provided to deserving candidates. Its decision in this regard will be final and it reserves the right to withdraw scholarship, in case the details provided on income are found to be incorrect. The University reserves the right to ask for additional documentation.